



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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# Memorandum

**To:** Authority Members

**From:** Robert P. Boehmer  
General Counsel

**Date:** August 18, 2003

**Re:** Office of General Counsel Report – September 5, 2003 Authority Meeting

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This memorandum highlights the work performed by the Office of General Counsel from May 19, 2003 through August 8, 2003:

## Document Reviews

- Over 350 preliminary and final reviews of grant agreements, and grantee subcontracts, requests for proposals and publications.
- Reviewed Authority publications. (including three *Research Bulletins*, *The Compiler* and one *On Good Authority*)
- Prepared and reviewed other miscellaneous Authority contracts and documents, including federal grant awards (Byrne, VAWA, VOCA, JAIBG).
- Reviewed Authority evaluation contracts and amendments.
- Drafted/reviewed/discussed InfoNet Agreement for the Department of Human Services.
- Reviewed/discussed contract exceptions proposed by potential integration vendor.

## Meetings

- Met with Office of the Governor, the Illinois Association of Chiefs of Police, the Illinois Sheriff's Association and representatives of ALERTS users to discuss the status of the Criminal Justice Information Systems Trust Fund.

- Attended National Criminal Justice Association Advisory Council meeting, Board of Directors meeting and annual meeting.
- Attended CHRI Improvement Plan Workgroup and Budget Committee meetings.
- Assisted in the preparation for, and attended, the Motor Vehicle Theft Prevention Council and Grant Review Committee meetings.
- Attended meetings regarding videotape confession and lineup pilot programs.

### **Legislation/Rulemaking**

- Reviewed Illinois State Police administrative rules for sex offender registration and community notification.
- Started analysis of new federal sex offender registration requirements.
- Monitored the status of federal fiscal year 2004 Commerce, Justice, State, the Judiciary, and Related Agencies appropriations bill.
- Monitored legislation of interest to the Authority.

### **Other**

- Developed boilerplates for grant programs.
- Reviewed draft Motor Vehicle Theft Prevention Council Strategy.
- Continued work with ISU staff in the analysis of privacy issues.
- Participated in VOCA grantee trainings in Chicago.
- Provided information to the federal Office for Civil Rights on Authority monitoring of grantee civil rights compliance.
- Assisted Research and Analysis Unit staff in developing a report to the Governor on Model Drug Treatment Prisons in the United States.
- Developed and forwarded assurance, certifications, and other required materials to OJJDP regarding new IRB research application entitled, *Detention Screening and Detainment Practices in Illinois*.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings.

If you need additional information, please contact me.